St. JOSEPH'S COLLEGE (AUTONOMOUS)
TIRUCHIRAPPALLI - 620 002

(Since 1844)

182nd Year of Educational Excellence

Special Heritage Status Awarded by UGC

Accredited at A^{++} Grade (Cycle IV) by NAAC

25th Position in NIRF 2024

ACADEMIC CALENDAR

2025-2026

RULES AND REGULATIONS

Attendance:

Attendance is obligatory in the College. Students are expected to attend classes everyday without fail. However, if there are some important and genuine reasons such as family functions, ill-health, *etc.*, students can avail leave after obtaining permission from the Vice-Principal (Academic) in the prescribed form available in the College Office.

1. Daily attendance of students is marked in e-register by the individual teachers for every hour and the same is uploaded on the college website. Students are expected to check their attendance entry regularly. In case of any discrepancy, they should get it corrected by contacting the teacher concerned and the Vice-Principal (Academic) within two days. No request for correction will be entertained after two days.

2. Percentage of attendance is computed course-wise. Students are expected to acquire minimum 85% attendance in all the courses offered in a semester to appear for semester examination. The maximum percentage of absent among all the courses will be considered to condone the lack of attendance.

3. Medical Leave (ML):
   For reasons of illness beyond three days, the leave application along with a medical certificate should be submitted by the parents/local guardian/to hostel director on or before the 5th day of illness. A fitness certificate from the Doctor who treated the student should be submitted to Fr. Vice-Principal (Administration) on the day of rejoining the college. The submission of medical certificate does not entitle a student to earn attendance for the days of his/her absence. The Principal may condone lack of attendance upto 10% on medical grounds. Continued absence without leave (more than 10 days) will render a student liable to have his/her name struck off the rolls.

4. Leave on Other Duty (OD):

   Those students who represent the college in sports and games, or in competitions, such as fine arts, quiz, elocution, etc., or in NSS/ NCC campus, are given credit of attendance for the period. It is called Leave on Other Duty (OD). They should fill in the proper forms meant for OD and get them countersigned by the professor-in-charge and submit it to the Vice-Principal before they leave the college for participation. Those who fail to do so will be considered as absenteees.

   In any official tournament or match where the college takes part, no student of the college shall play for any outside team.

   Those who represent the district teams will be given leave on other duty if the Principal is requested by the district secretary in advance. Otherwise their claim for leave on other duty will not be considered.

5. A maximum of only 15 days per semester is permitted for students on other duty attendance. However, specific cases which are likely to exceed this limit will be referred to Fr. Principal well in advance for such special permission. On the completion of such activity, they should submit the attendance certificate/evidence.

6. Eighty Five percent attendance in every course is a pre-requisite for:

   (a) permission to write semester examinations, and

   (b) award of scholarships of any kind. No exemption will be granted.

Disciplinary Rules

The following acts are strictly forbidden in the College. Students engaged in the following acts will be dismissed / suspended from the College:

1. Ragging of any kind and any magnitude inside or outside the campus.

2. Use of Mobile phones and other electronic gadgets inside class or corridors or in Exam Halls or during common programmes and in working hours. Confiscated mobiles will not be returned on any reason.
3. Any kind of wild, noisy and disturbing behavior during class hours or celebrations in the campus.
4. Smoking, possession or use of drugs, alcohol or peddling drugs in the campus or anywhere else.
5. Taking tuition from the teachers of our College without written permission from the Principal.
6. Any kind of misconduct/misbehavior inside/outside the campus (in public places, buses, trains, *etc.*) or detection of foot-board travel, blocking the traffic, unruly behavior in buses/trains or any kind of annoyance to the public will also result in the immediate withdrawal/permanent cancellation of all student travel concessions and the scholarships, *etc.*,
7. Malpractices such as cheating, bribing, gambling, copying in tests and exams, giving false declarations, spreading rumours/ writing/ printing/ disturbing/ displaying unauthorized notices of any kind, *etc.* in the campus or anywhere else.
8. Inviting/ meeting strange or unauthorized persons inside the campus without written permission from the Principal.
9. Causing damage to college/public property.
10. Violating rules of the college during Student Council Elections.

Library Rules
1. Absolute silence must be maintained in and around the library. Loud consultation, animated conversation, *etc.* are strictly prohibited.
2. The library will remain open between 08:15 a.m. and 06:45 p.m. on all working days. On Saturdays the library will be kept open from 09:00 a.m. to 01:00 p.m.

3. The library is fully computerized. Searching, issuing and returning of books are done through computers.
4. The students are advised to keep their bar-coded identity card (ID) safely and not to lend their ID to any other student. While entering the library, students should show their ID for borrowing books.
5. Students are permitted to take books from the stack and return the same between 08:30 a.m. and 05:00 p.m. Book-Bank books will be used to the needy and poor students on request. After borrowing books, the students are advised to check the condition of the book before leaving the counter.

Vehicle Parking

Students who come to college by a two wheeler or four wheeler must contact Assistant Manager of Campus Maintenance for registration and other details.Vehicles must be parked only in the parking lot.

Dress Code

Students are expected to be in simple and formal dress and properly groomed in the college premises.

Girls : Girls must wear either saree with sleeved blouse or churidar / salwar kameez (Leggings and Jean Pants not permitted) with sleeved long *kurta* with *duppatta.*

Boys: Boys must wear full formal pants with formal shirt. T-shirt and shirts with letters or word printed are not allowed.

Wi-Fi Facility

Students have access to free Wi-Fi in the college premises. They are expected to make use of the facility responsibly.

To Parents

Parents and Guardians are requested to cooperate with the college authorities in the formation of good character, in maintaining regularity in attendance and progress in studies of their children/wards. Attendance of students is available on the college website www.sjctni.edu and in SJC Parent App.

Parents/Guardians are advised to check in person with HoDs/Vice-Principal regarding the attendance of their

children/wards and through SJC Parent Mobile App. The results of even and odd semesters are published in the months of May and December respectively. All the Parents/Guardians have to come with their wards for the Parent-Teacher Meeting schedule by the college.

A student once enrolled for a programme is expected to complete the same. He/she may not withdraw from the institution without informing the Principal in writing. Otherwise, he/she will be liable to pay fees for the entire period of the programme and his/her name removed from the roll.

Parents are asked to ensure that their wards follow the dress code prescribed by the college management. [பெற்றோர்கள் தங்கள் பிள்ளைகள் கல்லூரியால் வரையறுக்கப்பட்ட ஆடை நெறியை (Dress code) பின்பற்றி சரியான முறையில் ஆடை அணிகிறார்களா என்பதை உறுதி செய்து கொள்ளும் படி கேட்டுக் கொள்ளப்படுகிறார்கள்].

CHOICE BASED CREDIT SYSTEM (CBCS)

The College has opted for *Choice Based Credit System* for the students admitted in UG and PG Programmes from 2001. It is applicable to all the Programmes under the Aided and Self-Financing Sections. The students of diploma courses do not come under this scheme.

The objectives of the credit system are:

- To provide mobility and flexibility for the students within and outside the department;
- To provide broad-based education;
- To enable students to learn at their own pace;
- To provide students scope to acquire extra credits;
- To impart to students more job-oriented skills; and
- To make any course multidisciplinary in approach.

From 2021-22 onwards, the College promotes the extended version of CBCS under Outcome Based Education (OBE) model as expected by the UGC called LOCF.

PROGRAMME PATTERN

CBCS & LOCF Programme
UG - 2021

		PROGRAMME PATTERN				
Part	Sem.	Specification	No. of Courses	No. of Hours	Credits	Total Credits
I	I-IV	Languages (Tamil / Hindi / French/ Sanskrit)	4	16	12	12
II	I-IV	General English	4	20	12	12
III	I-VI	Core course : Theory	12	52	32	82
	I-VI	Core course : Practical	7	22	13	
	I-IV	Core course- Allied /(Practical)	4	16 (8)	16	
	V-VI	Discipline Specific Elective	4	20	12	
	VI	Project Work	1		2	
	V	Self-paced learning	1	--	2	
	V	Field study/ Industrial visit/ Case study	1		1	
	V	Internship	1	-	2	
	VI	Comprehensive Exam	1	--	2	
	II,III, V	Extra Credit courses (MOOC)	(3)	--	(6)	(6)
IV	V,VI	Generic Elective	2	8	6	6
	I	AECC-1 Communicative English	1	--	4	14
	II	AECC-2 Environmental studies	1	2	2	
	III	SEC -1 Within Dept. (WD)	1	2	1	
	IV	SEC -2 Between Schools (BS)	1	2	1	
	V	SEC -3 Soft skill	1	2	1	
	VI	SEC -4 within school (WS)	1	2	1	
	I-IV	Value Education	4	8	4	
V	1-V	Outreach Programme/NCC	-	-	-	4
		Total		**180**		**130 (6)**

Sem	Part	Course Code	Title of the Course	Hours	Credits
			**UG (2023)**		
			PROGRAMME PATTERN		
1	I	23UTA11GL01A	General Tamil-1	5	3
		23UFR11GL01	French-1		
		23UHI11GL01	Hindi- 1		
		23USA11GL01	Sanskrit- 1		
	II	23UEN12GE01	General English-1	5	3
	III	23U13CC0_/CP 0_	**Core Course-_:/Core Practical-_:**	8	6
		23U13AC0_/AP 0_	**Allied Course -_:/Allied Practical-_:**	6	4
	IV	23U14FC01	**Foundation Course:**	2	1
		23U14SE01	**Skill Enhancement Course - 1(Non Major Elective):**	2	1
		23UHE14VE01	**Value Education-1:**Essentials of Humanity	2	1
		23UEN14AE01	**AECC-1:**Communicative English	(6)	3
			Total	30 (6)	22
2	I	23UTA21GL02	General Tamil-2	4	3
		23UFR21GL02	French-2		
		23UHI21GL02	Hindi- 2		
		23USA21GL02	Sanskrit- 2		
	II	23UEN22GE02	General English-2	5	3
	III	23U23CC0_/CP 0_	**Core Course-_:/Core Practical-_:**	11	8
		23U23AC0_/AP 0_	**Allied Course -_:/Allied Practical-_:**	6	4
	IV	23UHE24AE01	**AECC-2:**Environmental studies	2	1
		23UHE24VE02	**Value Education-2:** Fundamentals of Human Rights	2	1
		-	Extra Credit Courses(MOOC/Certificate Courses)-1		(3)
			Total	30	20(3)

Sem	Part	Course Code	TitleoftheCourse	Hours	Credits
3	I	23UTA31GL03	General Tamil-3	4	3
		23UFR31GL03	French-3		
		23UHI31GL03	Hindi- 3		
		23USA31GL03	Sanskrit- 3		
	II	23UEN32GE03	General English-3	5	3
	III	23U33CC0/CP0_	CoreCourse/CorePractical-_:	13	10
		23U33AO0_A/OP0_A	Allied Optional-_/AlliedPractical-_:	6	4
		23U33AO0_B/OP0_B	Allied Optional-_/AlliedPractical-_:		
	IV	23UHE34VE03A	Value Education-3: Social Ethics-1	2	1
		23UHE34VE03B	Value Education-3: ReligiousDoctrine-1		
		-	Extra Credit Courses(MOOC/Certificate Courses)-2		(3)
		Total		**30**	**21(3)**
4	I	23UTA41GL04	Communicative Tamil(SLAC)	4	3
		23UFR41GL04	French-4		
		23UHI41GL04	Hindi- 4		
		23USA41GL04	Sanskrit- 4		
	II	23UEN42GE04	General English-4	5	3
	III	23U43CC0_/CP0_	CoreCourse-_:/CorePractical-_:	13	10
		23U43AO0_A/OP0_A	Allied Optional- _:/Allied Practical-_:	6	4
		23U43AO0_B/OP0_B	Allied Optional- _:/Allied Practical-_:		
	IV	23UHE44VE04A	ValueEducation-3: Social Ethics-2	2	1
		23UHE34VE03B	Value Education-3:Religious Doctrine-2		
		-	Extra Credit Courses(MOOC/Certificate Courses)-3	-	(3)
		Total		**30**	**21(3)**

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Sem	Part	Course Code	Title of the Course	Hours	Credits
5	III	23U53CC_/CP0_	Core Course-_:/Core Practical-_:	14	10
		23U53ES01A/B	Discipline Specific Elective-1:	5	3
		23U53ES02A/B	Discipline Specific Elective-2:	5	3
		23U53IS01	Internship	-	1
		23U53SP01	Self-paced learning:	-	2
	IV	23U54EG01	Generic Elective-1:	4	2
		23USS54SE02	Skill Enhancement Course - 2:SoftSkills	2	1
		-	Extra Credit Courses(MOOC/Certificate Courses)-4	-	(3)
		Total		**30**	**22(3)**
6	III	23U63CC_/CP0_	Core Course-_:/Core Practical-_:	14	10
		23U63ES03A/B	Discipline Specific Elective-3:	5	3
		23U63ES04A/B	Discipline Specific Elective-4:	5	3
		23U63PW01	ProjectWork	-	2
		23U63CE01	Comprehensive Examination	-	2
	IV	23U64EG02	Generic Elective-2:	4	2
		23U64SE03	Skill Enhancement Course - 3 (WS):	2	1
		-	Extra Credit Courses (MOOC/Certificate Courses)-5	-	(3)
		Total		**30**	**23(3)**
2 - 6	V	23UCW65OR01	Outreach Programme	-	4
1 - 6		**Total (3years)**		**180 (6)**	**133 (15)**

PG - 2023

		PG		
		PROGRAMME PATTERN		
Se m	**Course Code**	**Title of the Course**	**Hour s**	**Credit s**
1	23P1CC0_/CP0_	CoreCourse-_:/ CorePractical-_:	18	16
	23P1ES01	Elective-1:	5	3
	23P1ES02	Elective-2:	5	3
	23P1AE01	AbilityEnhancementCourse:	2	1
		Total	**30**	**23**
2	23P2CC0_/ CP0_	CoreCourse-_:/CorePractical-_:	17	15
	23P2SP01	Self-paced Learning:	-	2
	23P2ES03A/B	Elective-3:	5	4
	23PSS2SE01	SEC-1:Soft Skills	4	3
	23P2EG01	Generic Elective-1 (WS):	4	3
	-	ExtraCreditCourses(MOOC/Certificate Courses)-1	-	(3)
		Total	**30**	**27(3)**
3	23P3CC0_/ CP0_	CoreCourse-_:/CorePractical-_:	21	19
	23_CC02/3	Common Core	5	4
	23P3EG02	Generic Elective-2 (BS):	4	3
	23P3IS01/ FV01	Internship	-	2
	-	ExtraCreditCourses(MOOC/ CertificateCourses)-2	-	(3)
	Total		**30**	**28(3)**
4	23P4CC0_/ CP0_	CoreCourse-_:/CorePractical-_:	19	17
	23P4ES04A/B	Elective-4	5	4
	23P4PW01	Projectwork & VivaVoce	6	5
	23P4CE01	Comprehensive Exam	-	2
	-	Extra Credit Courses(MOOC/Certificate Courses)-3	-	(3)
		Total	**30**	**28(3)**
2 - 4	21PCW4OR01	OutreachProgramme(SHEPHERD)	-	4
1 - 4		**Total(2years)**	**120**	**110(9)**

Note to students opting for Languages other than Tamil:
To qualify for the degree in undergraduate programmes:
Students who had studied Tamil at School must complete two Advanced Tamil courses.
Students who had not studied Tamil of School must completed two Basic Tamil Courses.

Sem	Part	Course Code	Course Type	Course Title	Hrs	Credit	CIA	SEM	Final
				UG PROGRAMME PATTERN					
								Scheme of Exams	
1	I	25UTA11GL01	GL	General Tamil – 1	4	3	100	100	100
		25UFR11GL01		Language French - 1					
		25UHI11GL01		Language Hindi - 1					
		25USA11GL01		Language Sanskrit - 1					
	II	25UEN 12GE01A	GE	**General English – 1:** Pre-Intermediate Stream	5	3	100	100	100
		25UEN 12GE01B		**General English – 1:** Intermediate Stream					
	III	25U** 13CC0# 25U** 13CP0#	CC Major	Core Courses Core Practical(s)	13	9	100	100	100
		25U** 13AC0# 25U** 13AP0#	AC Minor	Allied Course Allied Practical	6	4	100	100	100
	IV	25UHE 14VE01	VE	**Value Education – 1:** Essentials of Humanity	2	1	50	50	50
		25UEN 14AE01	AECC	Communicative English	-	2	100	-	100
	Total				**30**	**22**			
2	I	25UTA21GL02	GL	General Tamil – 2	4	3	100	100	100
		25UFR21GL02		Language French - 2					
		25UHI21GL02		Language Hindi - 2					
		25USA21GL02		Language Sanskrit - 2					
	II	25UEN 22GE02A	GE	**General English – 2:** Pre-Intermediate Stream	5	3	100	100	100
		25UEN 22GE02B		**General English – 2:** Intermediate Stream					
	III	25U** 23CC0# 25U** 23CP0#	CC Major	Core Courses Core Practical(s)	11	8	100	100	100
		25U** 23AC0# 25U** 23AP0#	AC Minor	Allied Course Allied Practical	6	4	100	100	100
	IV	25UHE 24AE02	AECC	Environmental Studies	2	1	50	50	50
		25UHE 24VE02	VE	**Value Education - 2:** Fundamentals of Human Rights	2	1	50	50	50
		25U**24SL01	SL	Online Courses: (NPTEL/SWAYAM)	0	2	-	100	100
				Extra Credit Course	0	(3)			
	Total				**30**	**22 (3)**			
3	I	25UTA31GL03	GL	General Tamil – 3	4	3	100	100	100
		25UFR31GL03		Language French - 3					
		25UHI31GL03		Language Hindi - 3					
		25USA31GL03		Language Sanskrit- 3					
	II	25UEN32GE03A/B/C	GE	General English – 3	5	3	100	100	100
	III	25U** 33CC0# 25U** 33CP0#	CC Major	Core Courses Core Practical(s)	11	8	100	100	100
		25U**33AO01 A/B 25U** 33OP01	AO Minor	Allied Optional Allied Optional Practical	6	4	100	100	100
	IV	25UHE 34VE03A	VE	**Value Education – 3:** Social Ethics - 1	2	1	50	50	50
		25UHE 34VE03B		**Value Education – 3:** Religious Doctrine - 1					

Sem	Part	Course Code	Category	Course Title	Hours	Credits	Max 1	Max 2	Max 3
		25UNC34SE01/ 25USS34SE01	SEC	Introduction to NCC / Soft Skills	2	1	100	-	100
		25UAI 34SL02	SL	**Self-Learning:** Artificial Intelligence	0	2	50	50	50
				Extra Credit Course	0	(3)			
	Total				**30**	**22 (3)**			
4	I	25UTA41GL04A/B/C	GL	General Tamil – 4	4	3	100	100	100
		25UFR41GL04		Language French – 4					
		25UHI41GL04		Language Hindi - 4					
		25USA41GL04		Language Sanskrit - 4					
	II	25UEN42GE04 A/B/C	GE	General English – 4	5	3	100	100	100
	III	25U** 43CC0# 25U** 43CP0#	CC Major	Core Courses*** Core Practical(s)	11	8	100	100	100
		25U** 43AO02A/B 25U** 43OP01	AO Minor	Allied Optional Allied Optional Practical	6	4	100	100	100
	IV	25UHE 44VE04A	VE	**Value Education – 4:** Social Ethics - 2	2	1	50	50	50
		25UHE 44VE04B		**Value Education – 4:** Religious Doctrine - 2					
		25UNC44SE02/ 25U**44SE02	SEC	NCC (Special Subject) / SEC	2	1	100	-	100
		25U**44SL03	SL	Dept. Specific Self Learning	0	2	50	50	50
				Extra Credit Course	0	(3)			
	Total				**30**	**22 (3)**			
5	III	25U** 53CC0# 25U** 53CP0#	CC Major	Core Courses Core Practical(s)	18	11	100	100	100
		25U**53ES01 A/B	DSE	Discipline Specific Elective – 1	4	3	100	100	100
		25U**53ES02 A/B	DSE	Discipline Specific Elective – 2	4	3	100	100	100
		25U** 53IS01	IS	Internship	0	1	100	-	100
	IV	25U** 54OE01	OE	Open Elective -1 (WS)	4	2	100	100	100
		25U**54SL04	SL	Certificate Course	0	2	100	-	100
				Extra Credit Course	0	(3)			
	Total				**30**	**22 (3)**			
6	III	25U** 63CC0# 25U** 63CP0#	CC Major	Core Courses Core Practical(s)	18	11	100	100	100
		25U**63ES03 A/B	DSE	Discipline Specific Elective – 3	4	3	100	100	100
		25U**63ES04 A/B	DSE	Discipline Specific Elective – 4	4	3	100	100	100
		25U** 63EL01A 25U** 63EL01B 25U** 63EL01C	EL	Project / Industrial Visit / Field Visit	0	1	100	100	100
		25U** 63CE01	CE	Comprehensive Examination	0	2	50	50	50
	IV	25U** 64OE02	OE	Open Elective – 2 (BS)	4	2	100	100	100
				Extra Credit Course	0	(3)			
Total					**30**	**22(3)**			
	V	25UCW 65OR01 25UCW 65EC01	OR EC	Outreach Programme Co Curricular & Extra Curricular Activities	-	4 1			
1-6				**TOTAL**	**180**	**137(15)**			

*** **One of the Core Courses in Semester IV to be offered as Internship Embedded Course**

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Semester	Course Code	Course Type	Course Title	Hrs.	Credit	Scheme of Exams CIA	SEM	Final
			PG PROGRAMME PATTERN					
1	25P** 1CC0# 25P** 1CP0#	**CC Major**	Core Courses Core Practicals	20	15	100	100	100
	25P**1ES01 A/B	**DSE**	Discipline Specific Elective – 1	4	3	100	100	100
	25P** 1AE01	**AEC**	Ability Enhancement Course	2	1	100	-	100
	25P** 1OE01	**OE**	Open Elective (WS)	4	2	100	100	100
	25PEH1SL01	**SL**	Global Citizenship Education (Online)	0	1	50	50	50
			Extra Credit Course	0	(3)			
			Total	**30**	**22(3)**			
2	25P** 2CC0# 25P** 2CP0#	**CC Major**	Core Courses[***] Core Practicals	22	16	100	100	100
	25P** 2OE02	**OE**	Open Elective (BS)	4	2	100	100	100
	25PSS 2SS01	**SS**	Soft Skills	4	2	100	-	100
	25P** 2SL02	**SL**	Online Courses: NPTEL / SWAYAM	0	2			
			Extra Credit Course	0	(3)			
			Total	**30**	**22 (3)**			
3	25P** 3CC0# 25P** 3CP0#	**CC Major**	Core Courses Core Practicals	22	16	100	100	100
	25P**3ES02 A/B	**DSE**	Discipline Specific Elective – 2	4	3	100	100	100
	25S** 3RM01	**CC**	Research Methodology / IPR[****]	4	2	100	100	100
	25P** 3SL03	**SL**	Self-Learning	0	1	50	50	50
			Extra Credit Course	0	(3)			
			Total	**30**	**22(3)**			
4	25P** 4CC0# 25P** 4CP0#	**CC Major**	Core Courses Core Practicals	20	14	100	100	100
	25P**4ES03 A/B	**DSE**	Discipline Specific Elective – 3	4	3	100	100	100
	25P** 4PW01	**PW**	Project	6	3	100	100	100
	25P** 4CE01	**CE**	Comprehensive Examinations	0	2	50	50	50
			Extra Credit Course	0	(3)			
			Total	**30**	**22(3)**			
	25PCW4OR01	**OR**	Outreach Programme	0	4			
1-4			**TOTAL**	**120**	**92 (12)**			

*** **One of the Core Courses in Semester II to be offered as Internship**

Embedded Course

OFFICE OF THE CONTROLLER OF EXAMINATIONS

Rules on the conduct of the CIA, the basic requirements for the students to appear for the Semester Examinations and disciplinary action taken against students indulging in malpractice are outlined below:

Continuous Internal Assessment (CIA)

❖ CIA is a mandatory requirement for all the students in all the courses.

❖ A student is expected to attempt all the two components, Library referencing and Mid and End Semester tests to acquire minimum CIA in a course. The following are the distribution of the CIA marks.

Distribution of CIA Marks

Title	Marks
Component – 1 (Online)	15
Component – 2 (at various Level)	20
Library Referencing (at K3 Level)	5
Mid Semester Tests	30
End Semester Tests	30
Total	**100**
Passing minimum for a course in **UG** is **40**	
Passing minimum for a course in **PG** is **50**	

❖ The various assignment Components (suggestive) could be Quiz (written / objective), Snap Test, *Viva-Voce*, Seminar, Listening Comprehension, Reading Comprehension, Problem Solving, Map Reading, Group Discussion, Panel Discussion, Field Visit, Paragraph / Essay Writing, Open Book Test, Library Record, Writing Composition, Case Study, Online Test and any noval and innovative assessment.

❖ As a special consideration, students who publish papers in refereed journals would be exempted from one of the assignment Components in one of the courses at PG level.

❖ One of the assignment components for UG & PG will be of 15 marks which is compulsorily objective Multiple Choices Question (MCQ) type. This component will be conducted through JosTEL by the department / faculty concerned in **online mode**.

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- ❖ Student who absents himself/herself from a component or Mid semester test for valid reasons will be given another opportunity, provided he/she produces relevant documents as soon as he/she returns to the college within a week through proper channel.
- ❖ The required pro-forma for rewriting the Mid semester test or assignment component is available in the website. Fr. Principal has to give permission using his discretion based on the recommendation of the course teacher and HoD concerned.
- ❖ Students are eligible to write Semester Examinations only after they score 40 percent marks in a course for UG and 50 percent marks in a course for PG Programmes. **There is no improvement for CIA.** Those who fail to acquire the minimum CIA are asked to apply for CIA Arrears.
- ❖ **CIA Arrears** (after the student leaves the college): The student will have to follow the question pattern suggested by the O/o CoE.
- ❖ Community Service (SHEPHERD - an outreach programme) is a unique and compulsory course for all UG & PG students. SHEPHERD in Part-V, Value Education Courses, Environmental Studies and Communicative English (Bridge Course in English) in Part-IV are compulsory part of the curriculum of the UG programme. If a student fails to fulfill the requirement of the above mentioned courses, he/she will not be receiving the degree.

Malpractices
- ❖ In case of malpractice in the **Mid/End Semester tests**, the CIA for that particular course will be scrapped and students will not be permitted to appear for the semester examinations for that course alone; but he/she will be permitted to do so in the following semester as an arrear in CIA.
- ❖ In case of malpractice in the semester examinations (Theory & Lab Courses), all the courses in that semester stand cancelled (except fully internal courses) and the candidate is debarred from writing all the semester examinations for two semesters - the one in which booked for malpractice and the next.

❖ In case of malpractice in the semester arrear examinations, all the courses in that arrear examinations stand cancelled and the candidate is debarred from writing these courses for two semesters - the one in which booked for malpractice and the next.

Time Ceiling for Completion of Degree

The Academic Council permits UG students to complete their programme within five years (3+2) and PG students within four years (2+2) as per UGC/ University guidelines. Thus **time span is N+2 years for completion of programme, where N is the minimum duration of the programme.** If there is any change in the course due to change of syllabus revision, the equivalent course identified by the respective HoDs and Dean of that school will be the new course for CIA and Semester Examination. Previous CIA marks will not be considered for acquiring the degree.

EVALUATION PATTERN for MID/ END and SEMESTER Examinations

BLUE PRINT OF QUESTION PAPER FOR MID/END TEST							
Duration: 2.00 Hours.							Max. Marks : 60
K- LEVEL→ SECTION ↓	K1	K2	K3	K4	K5	K6	Total Marks
SECTION -A (1 Mark, No choice) (7 x 1 = 7)	7						07
SECTION-B (3 Marks, No choice)(5 x 3 = 15)		5					15
SECTION-C (6 Marks, Either/or) (3 x 6 =18)			3				18
SECTION-D (10 Marks, 2 out of 3) (2 x 10=20)							
Courses having K4 and K5 levels — For Mid Test				1(2)	1*		20
Courses having K4 and K5 levels — For End Test				1*	1(2)		
Courses having K4, K5 and K6 levels — For Mid Test				1(2)	1*		
Courses having K4, K5 and K6 levels — For End Test					1(2)	1*	
Total Marks	07	15	18	20			60
Weightage for 100 %	12	25	30	33			100

BLUE PRINT OF QUESTION PAPER FOR MID/END TEST For Quantitative Papers only (UG)							
Duration: 2.00 Hours.							Max. Marks : 60
K- LEVEL→ SECTION↓	K1	K2	K3	K4	K5	K6	Total Marks
SECTION-A (1 Mark, No choice) (12x1=12)	7	5					12
SECTION-B (6 Marks, Either/or) (3x6=18)			3				18
SECTION-C(15 Marks, 2 out of 3) (2x15=30)				1(2)	1*		30
Total Marks	**7**	**5**	**18**	**30**			**60**
Weightage for 100 %	12	8	30	50			100

BLUE PRINT OF QUESTION PAPER FOR MID/END TEST
for Quantitative Papers only (PG)

Duration: 2.00 Hours							Max. Marks : 60

K- LEVEL→ SECTION ↓	K1	K2	K3	K4	K5	K6	Total Marks
SECTION-A (1 Mark, No choice) (12x1 = 12)	7	5					12
SECTION-B (6 Marks, Either/or) (3x 6 = 18)			2	1			18
SECTION-C (15 Marks, 2 out of 3) (2x 15 = 30)					1(2)	1*	30
Total Marks	**7**	**5**	**12**	**6**	**15**	**15**	**60**
Weightage for 100 %	12	8	20	10	25	25	100

BLUE PRINT OF QUESTION PAPER FOR SEMESTER EXAMINATION

Duration: 3.00 Hours.							Max. Marks: 100

K- LEVEL→ SECTION↓	K1	K2	K3	K4	K5	K6	Total Marks
SECTION -A (1 Mark, No choice) (10x1=10)	10						10
SECTION-B (3 Marks, No choice) (10 x 3 = 30)		10					30
SECTION-C (6 Marks, Either/or) (5 x 6 = 30)			5				30
SECTION-D (10 Marks, 3 out of 5)(3x10=30)							
Courses having K4 and K5 levels				2(3)	1(2)		30
(Courses having K4, K5 and K6 levels				1(2)	1(2)	1*	
Total Marks	10	30	30		30		100

BLUE PRINT OF QUESTION PAPER FOR SEMESTER EXAMINATION
for Quantitative Papers only (UG)

Duration: 3.00 Hours							Max. Marks : 100

K- LEVEL→ SECTION ↓	K1	K2	K3	K4	K5	K6	Total Marks
SECTION -A (1 Mark, No choice) (10x1=10)	10						10
SECTION-B (6 Marks, Either/or) (5x6=30)		2	3				30
SECTION-C (15 Marks ,4 out of 5) (4x15=60)				3(4)	1*		60
Total Marks	10	12	18	45		15	100

BLUE PRINT OF QUESTION PAPER FOR SEMESTER EXAMINATION
for Quantitative Papers only (PG)

Duration: 3.00 Hours							Max. Marks : 100

K- LEVEL→ SECTION↓	K1	K2	K3	K4	K5	K6	Total Marks
SECTION -A (1 Mark, No choice) (10 x 1 = 10)	5	5					10
SECTION-B (6 Marks, Either/or) (5 x 6 = 30)			3	2			30
SECTION-C (15 Marks, 4 out of 5) (4 x15 = 60)					3(4)	1*	60
Total Marks	**5**	**5**	**18**	**12**	**45**	**15**	**100**

* indicates that there is no choice at that K-level

Note: Students opting Hindi /French/Sanskrit as General Language in Part – I of UG Programme must complete the following two courses during the third and fourth semesters. Basic Tamil 1 &2(for those who have not studied Tamil) or Advanced Tamil 1&2(for those have already studied Tamil).